

PRIVACY POLICY

RVC – REIS, VARRICHIO E CARRER SOCIEDADE DE ADVOGADOS. (“RVC”) is committed to respecting and safeguarding your privacy. Thus, with the commitment and transparency that are inherent to it, RVC sets forth hereby its PRIVACY POLICY in order to inform and clarify how and with what purpose the Treatment of Personal Data of users provided to RVC may take place, pursuant to applicable ruling Brazilian legislation.

For the purposes of this PRIVACY POLICY, the word "user(s)" is construed to be all individuals who somehow use the services of RVC.

1. TYPES OF INFORMATION COLLECTED AND HOW WE USE IT

RVC may collect basic information that identifies individual users ("Personal Information"), such as name, email, telephone and other information listed hereinafter in order to secure their experience as users of our services. RVC only collects information provided by users for the execution of their services or as set forth in this Privacy Policy.

In general, we use personal data to provide tax and business consulting services to users. In addition, we may use personal data to identify and provide relevant contents to users and to disclose, in physical or digital format:

- Materials, such as: books, reports and institutional giveaways;
- Newsletters;
- Institutional communications;
- Bulletins;
- News clippings;
- Materials about our events: save the date, invitations, reminders and thank you and congratulation messages;
- Rendering of accounts;
- Surveys;
- Articles.

RVC may store your Personal Data for the time necessary to fulfill the purposes listed above, as well as to comply with applicable ruling legislation or by operation of order issued by relevant authority in performing its legal attributions, as applicable. In all cases, RVC is committed to share the personal data that is strictly necessary for the fulfillment of its purposes or by operation of a specific order, as applicable.

From time to time, we may request updating of your master registration data in our relationship base, including name, email, telephone, company, physical address and telephone.

As applicable, we may use personal data of users for the following purposes:

- If users sign up on our site;
- If user is an RVC professional, we may collect and store data for tax, labor, social security compliance purposes;

- If user applies for a job opening at RVC;
- If user is a professional from a competitor, data can be used to carry out benchmarking and positioning surveys.

If users do not want RVC to use their personal data as described in this Privacy Policy, they may withdraw, at any time, their email from our contact base. To unregister your email, just click [here](#).

We do not sell, trade or assign to third parties the information collected on the site or accessed within the scope of our services; however, we may share such data with our partners, employees, agents, contractors or business partners for the sole purpose of executing the services offered by RVC.

The provision of personal data will represent consent by personal data titleholder to its use for the purposes described above.

The use of information collected requires classification, handling, access, reproduction, distribution, processing, filing, storage, deletion, evaluation and control procedures, which are limited to those that are absolutely necessary for RVC's core activities. These procedures may be carried out by RVC or by partners hired for this purpose, in Brazil or abroad, which will also be subject to this Privacy Policy.

RVC does not disclose to any third parties identifiable personal information provided by users, without obtaining their prior consent for this. However, should it be requested by an order issued by relevant authority in fulfilling its statutory duties, or in case of violations or suspected violations of this Privacy Policy, its Terms of Use or the law, or should it be necessary for regular exercise of RVC's rights in legal, administrative or arbitral proceedings, RVC may be required to provide personal information that is stored. RVC, however, undertakes to disclose such information, but limited to the minimum necessary to achieve the required purposes.

2. CORRECTION, UPDATING AND EXCLUSION OF PERSONAL DATA

RVC will provide users with the possibility of ensuring that their Personal Data is up to date and accurate. As permitted by applicable legislation, users may request the correction, updating or exclusion of their Personal Data. In this case, users should access **this link** and we will endeavor to fulfill their request.

If users elect not to receive periodic emails about our services, newsletters and events, they may also resort to the email **comunicacao@rvc.law** to communicate that they no longer wish to receive such information.

When required by applicable legislation, we may provide users with a copy of all their personal data we have under our control, as well as the possibility of transferring it to other service and/or site at their discretion.

3 . SECURITY

RVC and third parties with which your Personal Data may adventitiously be shared comply with the security standards necessary to prevent and remedy unauthorized access to Personal Data, employing applicable means

and recommended security standards to protect it, insofar as they are technically and operationally feasible.

4 . THIRD PARTY LINKS

As a resource to our users, we may provide links to other Internet sites, of public access, in order to improve their browsing experience, information or services. The privacy policies of these third parties are not the responsibility of RVC.

5 . COMPLAINTS OR SUGGESTIONS

If users have any complaint, suggestion, desire any information, or suspect that we are infringing any Law or privacy rule, we request them to send an email to **comunicacao@rvc.law**.

6 . AMENDMENT TO THIS PRIVACY POLICY

RVC may amend this Privacy Policy at any time.

This Privacy Policy is effective October 16, 2020.